

Project Manager

Overview of the role:

An IT project manager is responsible for planning, executing, and closing technology-related projects.

Role and Responsibilities:

Project Planning:

- Develop comprehensive project plans, including scope, timeline, budget, and resource allocation.
- Define project objectives, deliverables, and success criteria.
- Identify and manage project risks and issues.

Team Leadership:

- Assemble cross-functional project teams.
- Assign tasks, set priorities, and ensure team members are aligned with project goals.
- Foster a collaborative and motivated project team environment.

Resource Management:

- Allocate and manage project resources efficiently.
- Monitor and control project budgets.
- Monitor resource availability and utilization.

Budget and Profitability Management:

- Develop and manage project budgets, tracking expenses and revenue.
- Monitor project financial performance and make necessary adjustments to ensure profitability.
- Implement cost-saving strategies while maintaining project quality.

Communication:

- Act as the primary point of contact for project stakeholders.
- Regularly report project status to senior management and clients.
- Facilitate effective communication within the project team.

Quality Assurance:

- Ensure project deliverables meet quality standards.
- Implement quality control processes to minimize defects.
- Conduct regular project reviews and performance evaluations.

Change Management:



- Adapt to changing project requirements and scope.
- Implement change management procedures as necessary.
- Maintain project documentation and version control.

Risk Management:

- Identify and assess project risks.
- Develop risk mitigation strategies.
- Implement contingency plans as needed.

Client Relationship:

- Build and maintain strong relationships with clients.
- Manage client expectations and address their concerns.
- Ensure client satisfaction throughout the project lifecycle.

Educational / Experience requirements:

- Bachelor's Degree in a business-related discipline or equivalent OR
- Bachelor's Degree in any field PLUS post-graduate business qualification OR
- Project management certification (PMP, PRINCE2, AGILE Projects)
- At least 3 years' experience in business, a year of which should be in junior to middle management PLUS
- 2 years' experience managing at least 1 medium sized project (Budget of US250,000 or above)

Additional information:

- Number of positions: One (1)
- Type of role: Permanent.
- Location: Gauteng - Hybrid
- Salary: to be discussed, in line with skills and experience.

This opportunity is perfect for a Project Manager keen on advancing their career while contributing to the creation of cutting-edge software solutions.

If you're passionate about implementing high-quality, scalable applications we'd love to hear from you, please send your CV to Keshnee Reddy-Chetty keshneer@icetech.io.